Physical Security Policy

Purpose

Dakota State University (DSU) has established a formal policy regarding physical security. The purpose is to protect the networks, devices, and information at the university as well as to be in compliance with the Payment Card Industry Data Security Standards (PCI-DSS).

The goal of this policy is to prevent unauthorized access, theft, interference, and damage to University data, information or information systems.

Policy

- Appropriate physical entry controls will be deployed to restrict access to information and information systems to only those authorized in secured areas.

- A formal documented process must be in place to grant and revoke physical access to information and information systems in secured areas.

- Access lists must be periodically reviewed for appropriateness.

- Equipment sites will periodically be inspected and environmental controls formally tested with the results documented.

- A formal process must be in place to ensure that information is completely removed or destroyed upon equipment disposal or reassigning equipment for another use.

- Equipment should not be removed from a secured area without appropriate, prior authorization.

- Visitors must be accompanied at all times in controlled environments.

Related Policies

SD Board of Regents' Acceptable Use of Information Systems Policy 7:1
SD Board of Regents' Security of Information Technology Systems Policy 7:4
DSU Computing Privileges Policy

Revision History

This policy will be evaluated on an annual basis for ensuring its adequacy and relevancy regarding DSU's needs and goals.

Revision Date	Reviewed by
2014-03-14	Security Policy Committee