Request for Disability Services

All students requesting disability services are required to provide recent (no older than three years) medical or other appropriate diagnostic evaluation of their disability. Documentation must include, as appropriate, physical description, medical or clinical cautions and recommendations for necessary accommodations in an academic setting. Documentation must be provided by a qualified physician, psychologist, psychiatrist or other appropriate health care provider.

Statement of Agreement:

I understand that the disabilities service staff from Dakota State University may have access to my file, as well as academic and other University records in order to provide me with the support services I need. This form also gives my signed permission for exchange of information with those who have provided counseling and/or documentation of my disability. I further understand that in order to meet my educational needs, it may be necessary for the ADA Academic Coordinator to contact my faculty or other campus offices and disclose information about my disability and needs. I understand that it is my responsibility to notify the disability service provider of any change in my medical status or special needs. By completing this form, I consent to such disclosures by the ADA Academic Coordinator.

_______________________________________________________________________

Signed                                                                                                     Date

Please return this form with appropriate documents to Keith Bundy, ADA Academic Coordinator, Student Services Center, Dakota State University, Madison, SD 57042.

Once the request for disability services has been received by the ADA Academic Coordinator please allow a minimum of 10 working days to implement required accommodations. Some accommodations may not be available within that amount of time, but every effort will be made to meet accommodation needs in a timely manner.