ALL APPLICATION MATERIALS CAN BE MAILED TO:
Dakota State University
Office of Graduate Studies and Research
Kennedy Center 113C, 820 N Washington Ave
Madison, SD  57042

Materials required to complete this application:

1. Application Form: A complete application form includes the application form and any program-specific application materials required. (Please see individual program requirements).

2. Application Fee: A non-refundable application fee of $35, drawn on a U.S. bank, must accompany the form. The check should be made payable to Dakota State University. If the application fee is not included, the application will not be processed. **The application fee cannot be waived or deferred and is non-refundable.**

3. Transcripts: Official transcripts for all institutions from which you have earned degrees or expect to earn a degree as well as any institution from which you have completed coursework that you want considered as part of your degree requirements. If you have received any degree from a South Dakota Regental institution, you will not need to submit an official transcript for that university. Transcripts should be sent directly to the Office of Graduate Studies and Research in a sealed envelope. The registrar’s signature and the school seal must be across the sealed flap. Neither photocopies nor transcripts marked “student copy” are acceptable. In unusual circumstance, an application with unofficial transcripts will be reviewed, but the official transcript must be received prior to official admission.

4. Forms of Recommendation: Applicants must submit three forms of recommendation. If the recommendation forms are included with the completed application, the recommendation should be sealed inside an envelope with the reference’s signature across the sealed envelope flap to ensure confidentiality. Additional recommendation forms are available on-line at [http://dsu.edu/graduate-students/graduate-admissions/graduate-application](http://dsu.edu/graduate-students/graduate-admissions/graduate-application).

5. Standardized Graduate Admission Test Scores: Applicants are required to take the GRE General test (See specific programs for waiver criteria). International students must also take the TOEFL. Applicants should have the official test scores sent directly to the Office of Graduate Studies and Research. The DSU code number for both tests: 6247.

6. Assistantship Form: Applicants who are requesting a graduate assistantship must complete and submit the assistantship form, including the skills and abilities matrix form for specific programs. If you are applying for an assistantship, you must take the GRE.

Additional materials that International Students must complete:

1. Transcripts: English translation of transcripts, with a grade point average or overall percentage calculated and provided, either on the transcript or in a notarized document. The credential must have an authorized signature clearly showing the date of entry in the program and date of graduation. Under unusual circumstances, notarized or certified copies may be submitted for evaluation at the time of application and will be accepted as official transcripts.

2. If you have an H1-B visa: please include a copy of your visa and passport.

3. Proficiency in English: to meet this requirement, the applicant must submit an official Test of English as a Foreign Language (TOEFL) score or proof of an undergraduate or graduate degree from an accredited university in the United States within the past two years. A score of 550 on the paper-based test, 79 on the Internet-based test, and 213 on the computer-based test is required.

4. Finances: Submit official documentation showing that you have access to sufficient funds to cover all the necessary living and tuition expenses for the duration of the program study. Along with the DSU Declaration and Certification of Finances form, submit official bank statements, notarized support letters, or some other official affidavit of support.

5. Application fee: $35 Note: International students also pay a one-time International student fee their first semester at DSU, in addition to tuition and fees.
APPLICATION FOR GRADUATE ADMISSION

Application materials can be sent to the DSU, Office of Graduate Studies & Research, Kennedy Center 113C, 820 N. Washington Ave., Madison, SD 57042. Before an application can be processed all items listed in the application checklist (page 3 of this form) must be on file.

Program Information (degree for which you are applying)

☐ MBA in General Management (MBA) Term of Entry: SU 20 _____ FA 20_____ SP 20____
☐ MS in Information Systems (MSIS) Term of Entry: FA 20_____ SP 20____
☐ MS in Health Informatics (MSHI) Term of Entry: SU 20 _____ FA 20_____ SP 20____
☐ MS in Analytics (MSA) Term of Entry: SU 20 _____ FA 20_____ SP 20____
☐ MS in Information Assurance and Computer Security (MSIA) Term of Entry: SU 20 _____ FA 20_____ SP 20____
☐ MS in Applied Computer Science (MSACS) Term of Entry: SU 20 _____ FA 20_____ SP 20____
☐ MS in Educational Technology (MSET) Term of Entry: SU 20 _____ FA 20_____ SP 20____
☐ Doctor of Science (D.Sc.) in Information Systems Term of Entry: FA 20____
☐ Doctor of Science (D.Sc.) in Cyber Security Term of Entry: FA 20____

☐ Distance Student  ☐ Madison On-Campus Student  ☐ University Center Student (Sioux Falls)

PERSONAL INFORMATION

NAME: ____________________________________________________________

Last Name                             First Name          Middle           Suffix (Jr., Sr., III, etc.)

Former Name: ____________________________________________________________

(Other names under which any documents might arrive)

Social Security Number ________- ______- ______ Date of Birth (use numbers): _____ / _____ / _____

mm  dd  yy

CURRENT ADDRESS (Present mailing address)

Number and Street __________________________ City __________________________ State __________ Zip code __________

Local Telephone Number (_______) ________________ Work/School Telephone Number (_______) ________________

Electronic mail address (e-mail) __________________________________________________________

Current address, phone, and email valid until ______________________________

PERMANENT ADDRESS (if different from above)

Number and Street __________________________ City __________________________ State __________ Zip code __________

(_______) ________________ Phone Number at Permanent Address

Person to contact in case of an emergency __________________________ Phone Number ________________

CITIZENSHIP AND RESIDENCY

Are you a citizen of the United States? ☐ Yes ☐ No

If yes, are you a resident of South Dakota? ☐ Yes ☐ No

Are you a resident of MN? ☐ Yes ☐ No

If you are not a U.S. citizen;

• What is your country of citizenship? ____________________________________________

• What is your country of birth? ________________________________________________

• Are you a permanent resident? ☐ Yes ☐ No Please attach a copy, front and back, of your green card form I-555

If you are not a U.S. citizen or permanent resident, what is your visa status? ________

(If H1B, attach a copy of your visa and passport.)

What is your native language? ____________________________

How many years have you spoken or studied English? _________
Information Request

The information requested below is used to comply with Title VI of the Civil Rights Act of 1964. As an applicant, responding to these questions is optional and your response will in no way affect your admission. However, we are asking for the information now, to avoid sending a separate request after admission. We use the data in aggregated form only, to comply with federal requirements.

Gender: □ Male   □ Female
Ethnicity: Hispanic/Latino  □ Yes  □ No
Race: Select one or more of the following races:
□ American Indian/Alaska Native  □ Black or African American  □ White  □ Asian  □ Native Hawaiian/Other Pacific Islander

ACADEMIC HISTORY

Baccalaureate degree:

<table>
<thead>
<tr>
<th>Institution</th>
<th>Location</th>
<th>Dates attended</th>
<th>Degree Earned</th>
<th>Date Earned</th>
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</thead>
<tbody>
<tr>
<td>Undergraduate Major</td>
<td>Undergraduate Minor</td>
<td>GPA or equivalent (class, division or %)</td>
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</tr>
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<td>GPA or equivalent (class, division or %)</td>
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</tbody>
</table>

Master’s degree:

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<tr>
<th>Institution</th>
<th>Location</th>
<th>Dates attended</th>
<th>Degree Earned</th>
<th>Date Earned</th>
</tr>
</thead>
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Official transcripts for all institutions from which you have earned degrees or expect to earn a degree should be sent directly to the Office of Graduate Studies and Research or enclosed in a sealed and signed envelope and submitted with this application.

Please list in reverse chronological order all institutions of higher education you have attended or are currently attending in addition to the listed above. You may attach additional pages if necessary.

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Location or Branch</th>
<th>Dates Attended</th>
<th>From</th>
<th>To</th>
<th>Degree, Certificates, credits earned</th>
<th>Date Earned or Expected</th>
<th>Major Field</th>
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ASSISTANTSHIP

Are you applying for an assistantship? □ Yes  □ No  If yes, complete and attach the Application for Assistantship Form.

REQUIRED STANDARDIZED TESTS: Required standardized tests and waiver opportunities are program specific. Please refer to specific program admission requirements before completing the next section. TOEFL is required for all international students whose native language is not English. All test scores must be current.

GRE (no more than 5 years old)
Date Taken: ____________  OR  Expected Test Date and Site: ________________
General Test Score: Verbal: ________ Quantitative: ________ Cumulative (V+Q) ________ Analytic Writing ________
Are you requesting a waiver (see admission requirements for acceptable conditions)? □ Yes  □ No
Criterion or Provide explanation: __________________________________________________________________________________________

TOEFL (no more than 2 years old; for international/ESL students)
Date Taken: ____________  TOEFL Score: ________________  OR  Expected Test Date and Site: ________________

ACADEMIC HONORS:
In the space below, briefly describe any academic honors (prizes, scholastic recognition, scholarships/fellowships, membership in honorary societies), published works, and leadership activities you consider significant to your graduate study. Continue on separate sheet if necessary.

__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
EMPLOYMENT HISTORY/PROFESSIONAL EXPERIENCE
Please list in reverse chronological order full-time, part-time, and summer employment for the last 5 years.

<table>
<thead>
<tr>
<th>Name and Address of Employer</th>
<th>Nature of Work/Experience</th>
<th>Dates Employed</th>
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</table>

Attach additional sheets if necessary.

REFERENCES
Please list the three persons who are familiar with your educational or professional work and who have agreed to serve as references and then please forward a recommendation form to each of these references. These individuals should be able to evaluate your probable success as a graduate student. Completed forms should be sent directly to the Office of Graduate Studies and Research or enclosed in a sealed and signed envelope with this application form.

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>POSITION</th>
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</table>

Application checklist, please indicate:

☐ I am enclosing/have requested one official transcript for all institutions from which I’ve earned or expect to earn a degree (except SD Regental Universities).

☐ I am enclosing/have requested one official transcript for institutions from which I’ve completed coursework that I want considered as part of my degree requirements (except SD Regental Universities).

☐ I have requested an official score report for the GRE general test and TOEFL to be sent to DSU or I am planning to take the GRE/TOEFL.

☐ I am enclosing/have asked 3 references to submit recommendation forms.

☐ I have enclosed the $35.00 application fee.

☐ International student with H1-B visa; I have enclosed/have requested a copy of visa and passport.

☐ International students: I have enclosed the DSU Declaration and Certification of Finances form.

☐ International student with Permanent Residency: I have enclosed a copy of form I-555.

I certify that the information on this form is complete, true and accurate. I understand that any misrepresentation or omission of facts in my application will justify denial or cancellation of admission to the university, before or after enrollment. I understand that the application and all credentials submitted in support of the application become the property of the University and will not be returned or forwarded to another institution. I also understand the information in the application will be shared with all members of the admission committee and assistantship committee (if assistantship is requested).

Signature of Applicant ___________________________ Date __________

Program Information
Please tell us how you learned about the academic program for which you have applied.

☐ DSU listing in a graduate school guide or directory: __________________________

☐ DSU graduate program listing in a Web Guide: __________________________

☐ Internet Search ___________________________ □ Friend

☐ I graduated from DSU □ Professor at current school

☐ DSU Graduate Program alumnus □ DSU informational mailing

☐ DSU Website □ Other: ___________________________
Additional Information Required for MSIS Applicants
(This page and required additional pages must be included with your application.)

I. CERTIFICATIONS:
Please list any current certifications (or licenses) you hold and provide relevant dates (received/expired). Include copies of the certificates in your application.
1. ________________________________________________________________
2. ________________________________________________________________
3. ________________________________________________________________

Briefly tell us why you think these are relevant to the program (if you do not provide this information, we will not review the certification documents in the application package).
____________________________________________________________________________________
____________________________________________________________________________________

II. GOALS STATEMENT:
On a separate sheet of paper type or word-process an essay describing your professional plans and career objectives. Include personal qualities, educational background, and any experiences that have influenced your career choice. Tell us why you have chosen this degree and this program. The essay should be 350 to 500 words.

CERTIFICATION AND SIGNATURE

I certify that the information on this form is complete, true and accurate. I understand that any misrepresentation or omission of facts in my application will justify denial or cancellation of admission to the university, before or after enrollment. I understand that the application and all credentials submitted in support of the application become part of the University and will not be returned or forwarded to another institution. I also understand the information in the application will be shared with all members of the admission committee and assistantship committee (if assistantship is requested).

Signature of Applicant ________________________________

Date ______________________
The information requested here will be used only to help determine which knowledge requirement courses you will be required to take upon admission.

**This information will in no way affect your admission to the MSIS program.**

Please complete the following computer experience checklist.

<table>
<thead>
<tr>
<th>KNOWLEDGE REQUIREMENTS</th>
<th>PROFICIENCY (From 0-5 with 0 = no experience &amp; 5 = expert)</th>
<th>EXPLANATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Programming Skills (list specific languages)</td>
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<td>Include experience, training or certification, and/or post-secondary coursework. Provide the date for any training/certification.</td>
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<tr>
<td>Hardware</td>
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<td>PC Hardware Architectures</td>
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<td>Hardware Interfaces</td>
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<td>PC Hardware Installation</td>
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<td>Operating Systems (list)</td>
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<td>Software</td>
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<td>Spreadsheets</td>
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<tr>
<td>Communication Software (e.g., Internet, email, instant messaging)</td>
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<td>Management (related to IS/IT)</td>
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<tr>
<td>Knowledge of Financial Management</td>
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</table>
RECOMMENDATION FORM

TO THE APPLICANT:
Complete the section on personal information and forward the form to three individuals under whom you have studied or worked and/or who are able to assess your qualifications for graduate study. Instruct this person to return the recommendation to you in a sealed envelope, signed across the flap. If the individual prefers to send it to our office directly, it should be sent to the: DSU Office of Graduate Studies and Research, Kennedy Center 113C, 820 N. Washington Ave., Madison, SD 57042. You must submit three recommendation forms.

PERSONAL INFORMATION:
Name________________________________________
                     ________________________________________________________
                     ________________________________________________________
                     ________________________
                     (Last Name)                      (First Name)                (Middle Name)
Address_______________________________________________________________________________________________
                     ________________________________________________________
                     ________________________________________________________
                     ________________________________________________________
                     Number and Street       City      State       Zip code
                     ________________________
                     ________________________
                     ________________________
                     Local Telephone Number       Work Telephone   Email
                     ________________________

INTENDED DEGREE:
☐ MBA in General Management (MBA)
☐ MS in Information Systems (MSIS)
☐ MS in Health Informatics (MSHI)
☐ MS in Analytics (MSA)
☐ MS in Educational Technology (MSET)
☐ MS in Information Assurance and Computer Security (MSIA)
☐ Doctor of Science (D.Sc.) in Information Systems
☐ Doctor of Science (D.Sc.) in Cyber Security

UNDER THE PROVISIONS OF THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT:

☐ I have retained my right to access to this recommendation.
☐ I have waived my right to access to this recommendation.

Signature of Applicant ________________________ Date ________________________

**********

TO THE PERSON MAKING THIS RECOMMENDATION:
The applicant has given your name as a reference. The university would appreciate your cooperation in promptly providing feedback regarding the applicant’s aptitude for graduate study.
1. How long have you known the applicant? ________________________

2. During this time, the applicant was a/an:
   ☐ undergraduate student
   ☐ graduate student
   ☐ departmental assistant
   ☐ assistant of mine
   ☐ advisee of mine
   ☐ supervised by me at work
   ☐ other ________________________

3. Do you think the applicant is sufficiently prepared to undertake (or continue) graduate work?
   ☐ Yes    ☐ No    ☐ Uncertain
4. Based on the students you have known in the same field and with the same experience and training, how do you rate the applicant?
   - Best in my experience
   - Highest 5%
   - Next highest 5%
   - Above average (15-25%)
   - Average (upper 50%)
   - Below average (lower 50%)

5. Please rate the applicant on the following characteristics (1: Weak, 9: Extremely strong)

<table>
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<tr>
<th>Characteristic</th>
<th>1</th>
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<tr>
<td>research aptitude</td>
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<td>ability to work independently</td>
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<tr>
<td>technical/computer skills</td>
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</table>

6. Please use this space to discuss the applicant’s strengths and weaknesses, creative promise, leadership ability, maturity, character and intellectual capacity. **Please attach additional pages if necessary.**

Name (please print or type) __________________________________________________________ Title ________________________________

Institution/Organization/Business__________________________________________________________

Address__________________________________________ Phone number__________________________

Email: __________________________________________________________

Signature __________________________ Date ______________________________

Please sign this form, seal it in an envelope, sign your name over the flap, and return to the applicant to be included in the application packet. If you prefer, your recommendation can also be sent directly to the DSU Office of Graduate Studies and Research, Kennedy Center 113C, 820 N Washington Ave, Madison, SD 57042.

If you have any questions, please contact the Office of Graduate Studies and Research at (605) 256-5799 or email us at gradoffice@dsu.edu.
REQUIRED IMMUNIZATION FORM
(Not required of on-line/distance students.)

IMMUNIZATION REQUIREMENTS FOR REGISTRATION
Due to regulations mandated by the Board of Regents, all students, who reside on campus or receive instruction on campus, must document their immune status for measles, mumps, and rubella. "Proof of two doses of measles, mumps, and rubella vaccine, or of separate vaccinations against all three diseases, or of the presence of immune antibody titers against measles, mumps, and rubella shall be required." Students who fail to provide the required, signed proof of immunizations shall not be permitted to register for or to attend classes at any state institution until they are in compliance. Students born before January 1957 are exempt from providing immunization documentation.

Name_________________________________________ BirthDate___/___/____

Last First Middle

Soc. Sec. #___/___/____ Phone (_____) ___________________ Cell (_____) ___________________

Address__________________________________________

Address City State Zip Code

REQUIRED IMMUNIZATIONS — Must be filled out and signed (below) by a Health Care Provider.

Date of 1st Measles, Mumps, Rubella Immunization
(Must be given after age 12 months) AND Date of 2nd Measles, Mumps, Rubella Immunization
(Must be given at least 30 days after 1st MMR)

1st MMR______/___/_______ AND 2nd MMR______/___/_______

OR Separate Immunizations:

#1 Rubella______/___/_______ AND #2 Rubella______/___/_______

#1 Rubeola______/___/_______ AND #2 Rubeola______/___/_______

#1 Mumps______/___/_______ AND #2 Mumps______/___/_______

OR Titers:

Rubella Titer Date______/___/_______ POSITIVE Result________ Attach copy of Lab result

Rubeola Titer Date______/___/_______ POSITIVE Result________ Attach copy of Lab result

Mumps Titer Date______/___/_______ POSITIVE Result________ Attach copy of Lab result

Signature________________________________________ Date________________________

( Must be signed by a Nurse, P.A., or a Physician)

Address__________________________________________

Address City State Zip Code
MEDICAL EXEMPTION TO IMMUNIZATION REQUIREMENT

I certify that it would be harmful to this student’s physical health to be immunized against measles, mumps, and rubella.

Reason for Exemption: ________________________________________________________________

Check one: ___________ Permanent Exemption
___________ Temporary Exemption – Date to be released: ____________________________
_________ Month __________ Day ______ Year

Physician’s Signature __________________________________________ Date: ______________________
(Must be signed by a Physician)

RECOMMENDED IMMUNIZATIONS (Not required for registration)

Name: ____________________________________________ Last __________ First __________ Middle __________

Tetanus-Diphtheria (Td) booster _____/_____/_______ or Tdap _____/_____/_______

Hepatitis B #1 _____/_____/_______ #2 _____/_____/_______ #3 _____/_____/_______

Meningitis _____/_____/_______

Varicella (Chicken Pox) Vaccine #1 _____/_____/_______ #2 _____/_____/_______
OR
Chicken Pox Disease (date) _____/_____/_______

Tuberculosis – PPD (Mantoux) within the last year _____/_____/_______ Results: ________
APPLICATION FOR ASSISTANTSHIP

NAME: ____________________________________________________________

Last Name __________ First Name __________ Middle Name __________ Suffix (Jr., Sr., III, etc.)

Social Security Number _______ _______ _______
(Optional – may be used to help with identification)

CURRENT ADDRESS (Present mailing address)

Number and Street ______________________________________________________
Number and Street ______________________________________________________

City ___________________ State ___________ Zip code ___________ Country ___________

Local Telephone Number (_____) ______________________ Work/school Telephone Number (_____) ______________________

Electronic mail address (e-mail) ____________________________________________

Current address, phone, and email valid until? ________________________________

CITIZENSHIP AND RESIDENCY

Are you a citizen of the United States? □ Yes □ No
If yes, are you a resident of South Dakota? □ Yes □ No
Are you a resident of MN? □ Yes □ No

If you are not a U.S. citizen;
• What is your country of citizenship? ____________________________
• What is your country of birth? ____________________________
• Are you a permanent resident? □ Yes □ No Please attach a copy, front and back, of your green card form I-555

If you are not a U.S. citizen or permanent resident, what is your visa status? ___________
(If H1B, attach a copy of your visa, passport, and letter of approval from employer.)

What is your native language? ____________________________ How many years have you spoken or studied English? ___________

ACADEMIC HISTORY

Baccalaureate degree:

Institution __________________________ Location ______________________ Dates attended __________________________ Degree Earned __________________________ Date Earned __________________________

Undergraduate Major ___________________ Undergraduate Minor ___________________ GPA or equivalent (class, division) __________________________

Master’s degree:

Institution __________________________ Location ______________________ Dates attended __________________________ Degree Earned __________________________ Date Earned __________________________

Official transcripts for all institutions from which you have earned degrees or expect to earn a degree should be sent directly to the Office of Graduate Studies and Research or enclosed in a sealed and signed envelope and submitted with this application.

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</table>
REQUIRED STANDARDIZED TESTS: TOEFL is required for all international students whose native language is not English. All test scores must be current.

**GRE (no more than 5 years old)**
Date Taken: ________________ OR Expected Test Date and Site: ________________
General Test Score: Verbal: __________ Quantitative: __________ Cumulative (V+Q) __________ Analytic Writing __________

**TOEFL (no more than 2 years old)**
(For international/ESL students)
Date Taken: ____________ TOEFL Score: ______________________ OR Expected Test Date and Site: ____________________________

**ACADEMIC HONORS:**
In the space below, briefly describe any academic honors (prizes, scholastic recognition, scholarships/fellowships, membership in honorary societies), published works, and leadership activities you consider significant to your graduate study. Continue on separate sheet if necessary.
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________
__________________________________________________________________________________________________

**REFERENCES**
Please list the three persons who are familiar with your educational or professional work and who have agreed to serve as references (please forward a recommendation to each of these references. These individuals should be able to evaluate your probable success as a graduate student. Completed forms should be sent directly to the Office of Graduate Studies and Research or enclosed in a sealed and signed envelope.

<table>
<thead>
<tr>
<th>NAME</th>
<th>ADDRESS</th>
<th>POSITION</th>
</tr>
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<tbody>
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</table>

Are you currently employed in the United States? □ Yes □ No

Name of employer? ________________________________ Number of hours per week? __________
If you are seeking an assistantship for the MSIS, MSA, MSIA, or the D.Sc. program you must also complete the following skills matrix:

<table>
<thead>
<tr>
<th>SKILLS, EXPERIENCES, ABILITIES</th>
<th>RESPONSE</th>
<th>COMMENT OR EXPLANATION</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>WRITING SKILLS:</strong></td>
<td></td>
<td>* If 4 or 5, attach a one-page sample</td>
</tr>
<tr>
<td>Proficiency (1-5 with 1= low-and 5 = high)</td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
</tr>
<tr>
<td>Published?</td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
</tr>
<tr>
<td>If yes, list publications here</td>
<td></td>
<td>→</td>
</tr>
<tr>
<td><strong>RESEARCH INTERESTS</strong></td>
<td></td>
<td></td>
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<tr>
<td>List interests here</td>
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<td>→</td>
</tr>
<tr>
<td><strong>RESEARCH EXPERIENCE</strong></td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
</tr>
<tr>
<td>Were you a Principal Investigator or Co-PI?</td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
</tr>
<tr>
<td>Have you published?</td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
</tr>
<tr>
<td>If yes, list publications here</td>
<td></td>
<td>→</td>
</tr>
<tr>
<td><strong>LIBRARY RESEARCH EXPERIENCE</strong></td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
</tr>
<tr>
<td>If yes, list Tools/Indices used here</td>
<td></td>
<td>→</td>
</tr>
<tr>
<td><strong>LAB RESEARCH / EXPERIENCE</strong></td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
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<tr>
<td>What kinds of labs?</td>
<td></td>
<td>→</td>
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<tr>
<td>Equipment used:</td>
<td></td>
<td>→</td>
</tr>
<tr>
<td><strong>TEACHING EXPERIENCE</strong></td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
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<tr>
<td>Level (e.g., K-12, undergraduate, graduate students)</td>
<td></td>
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<tr>
<td>Subject(s)</td>
<td></td>
<td>→</td>
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<tr>
<td>Number of Years</td>
<td></td>
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<tr>
<td>Number of students per class</td>
<td></td>
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<tr>
<td><strong>SUPERVISORY EXPERIENCE</strong></td>
<td>YES NO (CIRCLE ONE)</td>
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<tr>
<td>Your Title</td>
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<tr>
<td>Number of people supervised?</td>
<td></td>
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<tr>
<td>Was this a paid position?</td>
<td>YES NO (CIRCLE ONE)</td>
<td></td>
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</tbody>
</table>
Please complete the following computer experience checklist, describing your software and hardware experience:

<table>
<thead>
<tr>
<th>APPLICATION SOFTWARE AND HARDWARE EXPERIENCE</th>
<th>PROFICIENCY (From 0-5 with 0 = no experience &amp; 5 = expert)</th>
<th>EXPLANATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>MODELING TOOLS</td>
<td>List below:</td>
<td></td>
</tr>
<tr>
<td>PERSONAL PRODUCTIVITY SOFTWARE</td>
<td>List below:</td>
<td></td>
</tr>
<tr>
<td>Word Processing</td>
<td></td>
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<tr>
<td>Spreadsheet</td>
<td></td>
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<tr>
<td>Presentation</td>
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<tr>
<td>DBMS</td>
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<tr>
<td>Other has a proficiency in some</td>
<td></td>
<td></td>
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<tr>
<td>PROGRAMMING LANGUAGES</td>
<td>List below:</td>
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</tr>
<tr>
<td>Visual Basic</td>
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<tr>
<td>C++</td>
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<tr>
<td>COBOL</td>
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<tr>
<td>JAVA</td>
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<tr>
<td>HTML</td>
<td></td>
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<tr>
<td>Other</td>
<td></td>
<td></td>
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<tr>
<td>STATISTICAL PACKAGES</td>
<td>List:</td>
<td></td>
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<tr>
<td>INTERNET</td>
<td>List below:</td>
<td></td>
</tr>
<tr>
<td>Search</td>
<td></td>
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<tr>
<td>Interpreted Results of a search</td>
<td></td>
<td></td>
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<tr>
<td>Web Page Design</td>
<td></td>
<td></td>
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<tr>
<td>What tools?</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HARDWARE</td>
<td>List below:</td>
<td></td>
</tr>
<tr>
<td>PC Hardware Architectures</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Concepts of OS – Hardware Interfaces</td>
<td></td>
<td></td>
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<tr>
<td>PC Hardware Installation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>OPERATING SYSTEMS</td>
<td>List:</td>
<td></td>
</tr>
<tr>
<td>PLATFORMS</td>
<td>List:</td>
<td></td>
</tr>
<tr>
<td>OTHER SOFTWARE SYSTEMS</td>
<td>List:</td>
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</tbody>
</table>

Please attach a resume.

CERTIFICATION AND SIGNATURE

I certify that the information on this form is complete, true and accurate. I understand that any misrepresentation or omission of facts in my application will justify denial or cancellation of admission to the university, before or after enrollment. I understand that the application and all credentials submitted in support of the application become the property of the University and will not be returned or forwarded to another institution. I also understand that the information in the application will be shared with all members of the assistantship committee.

Signature ___________________________ Date _______________________