



**Policy: 04-39-00**

## **Parking Committee**

OFFICE OF RECORD: Physical Plant

ISSUED BY: Director of the Physical Plant

APPROVED BY: 04-39-00

EFFECTIVE DATE: 6/25/87 (Reviewed: 3/6/09)

### **Policy**

The purpose of the Parking Committee is to recommend policy that governs parking for Dakota State University and to hear appeals of parking violations in accordance with DSU parking regulations and the Joint Powers Agreement between the Board of Regents and the City of Madison. (see Parking Regulations 01-80-00.)

### **Procedures**

#### **Election of Members**

The committee will consist of nine voting members. The Vice President for Business and Administrative Services, the Physical Plant Director, and Physical Plant Secretary will serve as ex-officio members. The Student Senate shall appoint three students, and the President shall appoint three faculty and three staff members. The faculty and staff members shall be appointed so that users of all parking areas are represented on the committee.

The Student Senate representatives will serve one-year terms, and the faculty and staff members will serve two-year terms. The two-year terms will be alternating, with three faculty and staff members elected each year to serve a two-year term.

#### **Appointment of Chairperson**

At the first committee meeting of each academic year a chairperson and secretary will be elected by the committee members to serve a one-year term. The Committee will also elect a Parking Appeals subcommittee of five members at its first meeting to hear appeals of parking violations. The subcommittee will include representation from faculty, staff, and students.

### **Frequency of Meetings**

The Committee will meet as needed. The Appeals Subcommittee will meet often enough for timely adjudication of appeals.

### **Distribution of Minutes**

Minutes of the meetings will be distributed to the Committee members, CSA President, General Faculty President, Student Senate President, and the President.