Policy: 05-50-00

Graduate Enrollment Status and Course Load

OFFICE OF RECORD: Office of Graduate Studies and Research
ISSUED BY: Dean of Graduate Studies and Research
APPROVED BY: 05-50-00
EFFECTIVE DATE: 02/07/08

Policy

Academic school terms are fall, spring, and summer; inclusive dates are published in the University class schedule.
Graduate student enrollment status is defined as:

- Full-time enrollment for graduate students is at 9 credits per academic term.
- Half-time enrollment is 5 credit hours per academic term.

The maximum registration for graduate students is 12 credit hours per academic term (summer, fall, and spring). Overload enrollment is more than 12 credits. To be eligible for overload enrollment, a student must have the approval of their academic advisor or advising committee, the graduate program's coordinator and the Dean of Graduate Studies and Research.

International students must be enrolled as full-time students to meet United Stated Customs and Immigration (USCIS) guidelines. Exceptions may be granted as stipulated in the USCIS guidelines and approved by the Dean of Graduate Studies and Research.

A graduate assistant's student status is determined by both their academic course load and by their graduate assistantship workload (See DSU policy 05-20-00 Graduate Assistantship)

Procedures

Students wishing to enroll in additional course work beyond their normal course load must consult with their academic advisor and submit a written request to the
Office of Graduate Studies and Research. Upon approval by their academic advisor or advising committee, the graduate program's coordinator and the Dean of Graduate Studies and Research, the Office will notify the student with the status of their request.