

# Smoke and Tobacco-free Environment Policy

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OFFICE OF RECORD: Office of the President  
RESPONSIBLE EXECUTIVE: President  
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## I. REASON FOR THIS POLICY

Dakota State University is committed to ensuring the health, safety and comfort of its students, employees, and visitors.

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## II. STATEMENT OF POLICY

It is the policy of the university that smoking and tobacco products including e-cigarettes and vaporizers shall be prohibited on DSU property, except in the designated areas stated in the Procedures Section of this document.

Smoking and tobacco products are prohibited in all other areas, including buildings, grounds, parking areas, sidewalks surrounding buildings and state-owned or provided vehicles.

In addition, the sale or free distribution of smoking and tobacco products is prohibited on any university property or at any university-sponsored events. No ads featuring smoking or tobacco products will be allowed in the student newspaper or other university media, and campus organizations will not accept money from tobacco companies.

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## III. DEFINITIONS

### Tobacco

Any of several plants belonging to the genus *Nicotiana*, of the nightshade family, especially one of those species, as *N. tabacum*, whose leaves are prepared for smoking or chewing or as snuff.

The prepared leaves, as used in cigarettes, cigars, and pipes.

Any product or products made from such leaves.

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### **Smokeless Tobacco**

- Snuff - A preparation of tobacco, either powdered and taken into the nostrils by inhalation or ground and placed between the cheek and gum.
- Chewing Tobacco - tobacco, in the form of a plug, usually flavored, for chewing rather than smoking.

### **E-Cigarette/Vaporizers**

A device used to simulate the experience of smoking, having a cartridge with a heater that vaporizes liquid nicotine instead of burning tobacco.

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## **IV. PROCEDURES**

Smoking and tobacco products are prohibited in all areas including buildings, grounds, parking areas, sidewalks surrounding buildings and state-owned or provided vehicles except for the following areas:

- At the intersection of the sidewalk on the west side of Higbie Hall and the perimeter sidewalk on N. 8<sup>th</sup> street.
- At the intersection of the perimeter sidewalk and sidewalk/parking lot on the north end of Lowry Hall.

### **Enforcement of Policy**

Enforcement of this policy is the shared responsibility of all Dakota State University personnel. All employees are authorized and encouraged to communicate this policy with courtesy, respect, and diplomacy, especially with regard to visitors.

Willful breach of this policy by faculty and staff should be reported to the employee's immediate supervisor. If the behavior persists, then the Director of Human Resources should be notified.

Willful breach of this policy by students should be reported to any DSU staff person. If the student fails to comply with this policy, then the Vice President and Dean of Student Affairs should be notified.

Visitors in violation of this policy will be informed of the policy and will be asked to refrain from using tobacco products. If the visitor fails to comply with the request, the violation will be referred to a Dakota State University administrator or event supervisor. If a visitor continues the behavior, the administrator or event supervisor may direct the person to leave the campus.

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## **V. RELATED DOCUMENTS, FORMS AND TOOLS**

### **Tobacco Cessation Opportunities**

Dakota State University encourages all employees and students who use tobacco to quit.

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Tobacco cessation information is available from the South Dakota QuitLine's toll-free number 1-866-SD QUIT (1-866-737-8487), or by visiting the Tobacco Control Program's website at: <http://www.state.sd.us/doh/Tobacco/>.