I. REASON FOR THIS POLICY

This policy and its procedures provide details for designating the title of Emeritus to a retired faculty member or academic administrator. Emeritus status is a privilege, not a right, and is given in recognition of sustained meritorious academic and professional service to Dakota State University.

II. STATEMENT OF POLICY

A. Eligibility for Emeritus Status

To be eligible for emeritus status, individuals must meet the following eligibility factors:

i. Hold a full-time academic appointment as a(n):
   - university faculty member with primary responsibility of teaching, research, or service (or any combination of the three), or
   - academic administrator.

ii. Hold any of the following ranks for at least five years prior to leaving the University:
   - professor or associate professor, or
   - professor of practice, or
   - librarian or associate librarian, or
   - research professor or associate research professor, or
   - executive, associate dean, or director of an academic unit.

iii. Meet one of the following requirements for age/years of University employment:
   - age sixty or older with ten or more years in a full-time appointment, or
   - twenty-five or more years in a full-time appointment.
B. Criteria for Awarding Emeritus Status

i. Substantial contribution to supporting and advancing the mission of the university;
ii. Clearly demonstrated attributes of a highly effective member of the DSU community;
iii. Demonstrated capacity to be a transformative role model within the university;
iv. Outstanding character and personal drive as a contributing member of the DSU community;

III. DEFINITIONS

Emeritus: Status granted to faculty or administrators who retire from the institution in good standing allowing the retention of the rank or title acquired prior to retirement.

IV. PROCEDURES

A. Selection Procedures

The university will establish an Emeritus Selection Committee.

i. Members will be appointed and charged by the University Provost.

ii. There will be eleven members:
   - All members will be senior members of the campus community;
   - Members will be the Provost, the academic deans, and six members of the faculty (associate or full professor, or 10 years of continuous, full-time service to the university);

iii. The members will review the nominees (open nomination process) and make a recommendation to the President for appointment. Request for appointment (nominations) may come from any request from a dean, vice president, director, or full-time faculty member.

B. Approval of Emeritus Status

i. Emeritus Status is awarded by the President after reviewing the recommendations from the Emeritus Selection Committee.

ii. The President may approve or disapprove the award of Emeritus Status apart from the normal eligibility criteria described above.

iii. Timing of announcement, place and other logistical concerns are determined by the President.

iv. A letter and a certificate are sent by the President to each individual awarded Emeritus Status. Copies of these letters are sent to the appropriate dean and vice president.
C. Privileges of Emeritus Status

The following privileges are available to a recipient of Emeritus Status in addition to the privileges accorded all retirees:

i. Dakota State Emeritus ID Card;

ii. Listing of title, department, campus, and educational affiliation in the Faculty/Staff Directory;

iii. Additional parking options may be available;

iv. Access Account for Internet services;

v. Regular Faculty/Staff privileges at University Libraries;

vi. Access to University recreational facilities;

vii. Access to University athletic competitions without financial cost;

viii. Faculty/Staff discount at bookstores;

ix. Educational Privileges for self and eligible dependents as may be established by the university or Board of Regents.

V. RELATED DOCUMENTS, FORMS AND TOOLS

SD BOR Policy 4:43, Faculty Designation