

Academic Amnesty (Grade Deletion)

OFFICE OF RECORD: Enrollment Services
RESPONSIBLE EXECUTIVE: Registrar
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I. REASON FOR THIS POLICY

This policy and its procedures implement SDBOR Policy 2:10. The goal of academic amnesty is to respond to the academic needs of matured individuals as they develop newly identified potential. Through the application of academic amnesty, the student’s prior academic record can be excluded from current work under certain conditions.

II. STATEMENT OF POLICY

To be eligible for Academic Amnesty, the student must:

- be an undergraduate, full-time or part-time, degree-seeking student at the University;
- not have been enrolled in any postsecondary institution for a minimum of three (3) consecutive terms (including only fall and/or spring terms) prior to the most recent admission to the home institution. Exceptions may be granted in rare cases only by the SDBOR Vice President for Academic Affairs upon recommendation by the University Provost/Vice President for Academic Affairs;
- have completed a minimum of 24 graded credit hours taken at any SDBOR university with a minimum grade point average of 2.0 for the 24 credit hours after the most recent admission to the home institution;
- not have earned a baccalaureate degree from any university;
- not have been granted any prior academic amnesty at any SDBOR university;
- submit the Academic Amnesty Petition Form to the Records and Registration Office following the procedures established by the University.

Conditions:

- Academic amnesty does not apply to individual courses
- Academic amnesty may be requested for either (a) all previous post-secondary education courses, or (b) all previous post-secondary education courses at a specific post-secondary institution, or (c) a specified time period not to exceed one (1) academic year (Fall/Spring) completed at any postsecondary institution(s).
- Academic amnesty, if granted, shall not be rescinded.
- Courses for which academic amnesty is granted will:
 1. Remain on the student's permanent record;
 2. Be recorded on the student's undergraduate transcript with the original grade followed by an asterisk (*);
 3. Not be included in the calculation of the student's grade point average because no credit is given;
 4. Not be used to satisfy any of the graduation requirements of the current degree program.
- Academic amnesty decisions will be made the student's home institution, will be honored by all programs within the home institution, and will be honored by all other institutions within the SDBOR system.
- Universities outside of the SDBOR system are not bound by the academic amnesty decisions made by the SDBOR system.
- SDBOR undergraduate programs and graduate professional schools may consider all previous undergraduate course work when making admission decisions.

III. DEFINITIONS

Academic Amnesty or Grade Deletion

IV. PROCEDURES

Students considering grade deletion are urged to discuss the process and ramifications with their academic advisers.

- The student completes the *Academic Amnesty Petition Form*. Attach any letters, transcripts or documentation that would be pertinent to the petition.
- Student returns completed petition to the University's Records and Registration Office for review.
- If the student meets all the requirements for academic amnesty and approved, the student's academic record is adjusted per the guidelines above and a copy of the student's updated transcript is forwarded to the student and to the student's adviser.
- If the student does not meet the requirements for academic amnesty, the student will be contacted by the Records and Registration Office and notified of which requirements were not met.
- If a student is determined to not be eligible for academic amnesty due to not meeting the requirement of not having been enrolled in any postsecondary institution for a minimum of three

(3) consecutive terms (including only fall and/or spring terms) prior to the most recent admission to the home institution an exception may be considered.

- the student and resubmit the completed petition and any supporting documentation to the Provost/Vice President for Academic Affairs for consideration.
 - The Provost/Vice President for Academic Affairs will notify the student of the decision.
- If other requirements are not met, exceptions are not considered.

V. RELATED DOCUMENTS, FORMS AND TOOLS

Source: SDBOR Policy 2:10 Section 7 Academic Amnesty

Link: <https://www.sdbor.edu/policy/documents/2-10.pdf>

Associated Forms: Academic Amnesty Application Form

Dakota State University Application for Academic Amnesty

It is the policy of Dakota State University to allow qualifying students to remove academically poor coursework from the calculation of their grade point average (GPA).

A student qualifies for grade deletion if he/she:

- 1) Is an undergraduate, full-time or part-time, degree-seeking student at one of the universities in the South Dakota Regental system.
2) Has not have been enrolled in any postsecondary institution for a minimum of three (3) consecutive terms (including only fall and/or spring terms) prior to the most recent admission to the home institution.
3) Has completed a minimum of 24 graded credit hours at any SDBOR university, with a minimum grade point average of 2.0 for the 24 credit hours, after the most recent admission to the home institution.
4) Has not earned a baccalaureate degree from any university.
5) Has not been granted any prior academic amnesty at any SDBOR university.

Grade deletion is requested for:

- A) All previous post-secondary education courses, or
B) All previous post-secondary education courses at the following institution:
(name of institution)
C) A specified time period not to exceed one academic year (Fall/Spring) completed at any postsecondary institution(s).
(name of institution)

I certify that I have met all these criteria for grade deletion:

Student Signature Student ID Date

I certify that I have discussed the grade deletion process with the student and support his/her request.

Adviser Date

Approval of Registrar Date

Notification of Financial Aid/VA Date

Original to Records
Copy to Financial Aid
Copy to Adviser
Copy to Student