



**Policy: 04-07-00**

## **Faculty Development Committee**

OFFICE OF RECORD: Vice President for Academic Affairs

ISSUED BY: Vice President for Academic Affairs

APPROVED BY: Doug Knowlton, 04-07-00

EFFECTIVE DATE: 9/03/02

(last revised 10/29/07)

Dakota State University believes in promoting a scholarly environment and, thus, supports faculty professional development efforts. The Faculty Development Committee is charged with promoting off-campus opportunities to the General Faculty and coordinating on-campus events that further promote faculty development. Additionally, the group oversees grant activities tied to faculty professional development (i.e., Bush Foundation grants).

### **Membership**

Membership will consist of one faculty representative from each college, the Mundt Library, and the Center of Excellence, as well as up to five at-large faculty members appointed by the General Faculty. The assessment specialist, the faculty chair of the Assessment Coordinating Committee, and representatives from Computing Services, Graduate Programs and the Office of Extended Programs are also members. Faculty membership will be appointed by the General Faculty for two-year overlapping terms and approved by the Vice President for Academic Affairs. The campus faculty development coordinator will serve as chair and will be responsible for keeping the Vice President for Academic Affairs apprised of Committee action on a routine basis. All members will have voting privileges. The Vice President for Academic Affairs is an ex-officio member. The committee will provide a written summary of their activities to the General Faculty and the President of the University at the end of each academic year.

### **Sub-Committee**

In years in which the university receives faculty development funding from an external entity, a steering committee, formed from the membership of the Faculty Development Committee, will assist in the scheduling of and allocation of funds to faculty development grant activities and events. In addition, the steering sub-committee may be asked to assist the faculty development coordinator with or-

ganization, implementation, and assessment of other faculty development activities as needed. Membership will consist of one faculty representative from each college, the Mundt Library, the Center of Excellence, and the at-large representatives from the General Faculty, as well as the representative from the Office of Extended Programs. The campus faculty development coordinator will serve as chair and will be responsible for keeping the Vice President for Academic Affairs apprised of Subcommittee action on a routine basis. The assessment specialist and/or the chair of the Assessment Coordinating Committee shall be included as members of the steering committee. The sub-committee will report their activities to the faculty development committee each semester. A summary of the sub-committee's activities will be included in the Faculty Development Committee annual written report provided to the President and General Faculty at the end of each academic year.